

Notebook Organization – Algebra I

Your notebook is very important in this class. These are the guidelines that you need to follow for your notebook. **You must write in pencil when completing assignments!**

The first thing that needs to be in your notebook is the **syllabus**. It needs to be signed by a parent/guardian.

- 1.) The first divider should be labeled **Unit One**
- 2.) The second divider should be labeled **Unit Two**
- 3.) The third divider should be labeled **Unit Three**
- 4.) The fourth divider should be labeled **Unit Four**
- 5.) The fifth divider should be labeled **Unit Five**
- 6.) The sixth divider should be labeled **Unit Six**
- 7.) The seventh divider should be labeled **Unit Seven**
- 8.) The eighth divider should be labeled **Review**

Notes, classwork, practice, and assignments of any type will be completed under each unit. Any assignments completed in one day should have the same date and topic name written at the top of the page. It is up to you to keep your notebook organized and this will help.

Missing Work - As stated in the syllabus, if you are absent, it is up to you to notify the teacher or a classmate in order to obtain missing work. You are still responsible for keeping your notebook up to date.

YOUR NOTEBOOK WILL BE CHECKED AND GRADED THROUGHOUT THE COURSE!